Securities Code: 6191 7 December 2023

(Start date of electronic provisioning measures: 30 November 2023)

## To all shareholders.

Atago Green Hills MORI Tower 19F, 2-5-1, Atago, Minato-ku, Tokyo 105-6219, Japan

AirTrip Corp.

President & Representative Director / CFO

Yusuke Shibata

# Notice of the 17th Ordinary General Meeting of Shareholders

Dear Sir or Madam.

We would like to thank you for your continued support.

We hereby would like to inform you that the 17th Ordinary General Meeting of Shareholders will be held as follows.

Electronic provision measures have been taken to convene this general meeting of shareholders. And the Notice of Convocation of the 17th Ordinary General Meeting of Shareholders is available electronically on the following website.

The Company's website: https://www.AirTrip.co.jp/ir/stock/

In addition to the above, the information is also posted on the following websites on the Internet:

TSE website:

https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show

(Please access the TSE website above: enter and search for "エアトリ (AirTrip)" in " 銘柄名(会社名) (Issue Name (Company Name))" or the Company's securities code "6191" in "コード (Code)"; select "基本情報 (Basic Information)" and "縦覧書類/PR情 報 (Documents for Public Inspection/PR Information)" in that order; and check the "株主 総会招集通知/株主総会資料(Notice of Convocation of General Meeting of Shareholders/Materials for General Meeting of Shareholders)" in the "縦覧書類 (Documents for Public Inspection)" section.)

Recognizing that the General Meeting of Shareholders is an important point of contact with shareholders, the Company has decided to provide a live webcast of the General Meeting of Shareholders for shareholders who are unable to attend the meeting on the day of the meeting.

The live webcast will be provided via the AirTrip Premium Benefit Club. Further details

on the live webcast will be provided on pages 3 to 5.

Shareholders who are unable to attend the meeting may exercise their voting rights in writing or via the Internet in advance. Therefore, please review the Reference Documents for the General Meeting of Shareholders, which can be found in the Electronic Provisioning Measures section, and indicate your approval or disapproval on the enclosed voting form, which must be sent so that it arrives by 6:00pm on Thursday, 21 December 2023, or you can exercise your voting rights via the Internet by 6:00pm on Thursday, 21 December 2023.

Your understanding and cooperation are highly appreciated.

### NOTE

1. Date and Friday 22 December 2023, 10.00 a.m.

Time:

Place: Atago Green Hills MORI Tower 19F,

2-5-1, Atago, Minato-ku, Tokyo 105-6219, Japan

Conference Room, AirTrip Corp. (meet at the reception desk on

the 1st floor)

• Seating at the venue is limited. Therefore, admission may be restricted if the room is full. We would appreciate your understanding in advance.

3. Objective

Matters to be

Matters to be Reported

 Business report and consolidated financial statements for the 17th fiscal year (from 1 October 2022 to 30 September 2023) and report on the results of the audit of the consolidated financial statements by the Accounting Auditors and the Board of Statutory Auditors

2. Report on the financial statements for the 17th financial year (1 October 2022 to 30 September 2023)

Matters to be Resolved

Agenda 1. Election of six directors

2. Election of three auditors

End

Shareholders attending the meeting who have not exercised their voting rights in writing or via the Internet in advance are kindly requested to submit their voting forms to the reception desk at the meeting.

If you have not indicated your approval or disapproval of any agenda item on your voting form, we will treat it as you have indicated your approval of the item.

O If any amendments are made to the electronic provision measure items, the amendments will be posted on the respective websites where they are posted.

## Information on Exercising Voting Rights via the Internet

#### 1. Membership registration

Please access the "AirTrip Premium Benefit Club" from the following URL and register as a member by entering the required information.

URL: https://airtrip.premium-yutaiclub.jp/



[User Information Required to Register as a Member]

■ Shareholder number

Please enter your shareholder number.

NOTE: This information can be found at the top center of the voting form.

■ Postal code

Please enter the postal code as entered or recorded in the final register of shareholders as at 30 September 2023.

NOTE: You will receive an email confirming the completion of your provisional registration. Please make sure to complete the registration process.

2. Sign in

Please "Sign in" to the "AirTrip Premium Benefit Club" and select "Exercise voting rights immediately" on the pop-up screen and choose your approval or disapproval.

NOTE: Handling of voting rights exercised in duplicate

If you exercise your voting rights twice, once in writing and once via the Internet ("AirTrip Premium Benefit Club"), we will treat the vote cast via the Internet as a valid vote.

If you exercise your voting rights more than once via the Internet, we will treat the last exercise as the valid exercise of your voting rights.

Inquiries about exercising voting rights via the Internet

AirTrip Premium Benefit Club Contact number: 0120-980-686 Toll free / Office hours: 9am to 5pm (except Saturdays and Sundays) Information on the live internet webcast by the Premium Benefit Club

The 17th Annual General Meeting of Shareholders will be broadcast live on the AirTrip Premium Benefit Club.

#### 1. Sign in

Please access the "AirTrip Premium Benefit Club" from the following URL and register as a member by entering the required information, then sign in.

URL: https://airtrip.premium-yutaiclub.jp/



[User information required for membership registration and sign in]

■ Shareholder number

Please enter your shareholder number.

NOTE: This information can be found at the top center of the voting form.

■ Postal code

Please enter the postal code as entered or recorded in the final register of shareholders as at 30 September 2023.

- Sign in ID (email address)
- Please enter your password to participate.

NOTE: Entered by the shareholder themselves when registering as a member.

### 2. Pre-registration of Questions

Shareholders can submit questions by accessing the "Advance Question Form" from the URL provided in the shareholder post on the website on the previous page. Each person is limited to two questions of up to 200 characters each.

[Deadline for Acceptance] Wednesday 20 December 2023, 6.00 p.m.

3. Viewing the live internet webcast of the General Meeting of Shareholders



#### STEP 1

On the day of the General Meeting of Shareholders, please sign in to the AirTrip Premium Benefit Club and click on the "Virtual General Meeting of Shareholders today" banner on the top page to access the meeting.

#### STEP 2.

The General Meeting of Shareholders will be broadcast live on the internet from 10am on Friday 22 December 2023.

### Inquiries about the System

AirTrip Premium Benefit Club Contact number: 0120-980-686 Toll free / Office hours: 9am to 5pm (except Saturdays and Sundays)

#### ■ Notes

- If there are any major changes to the operation of the General Meeting of Shareholders due to future circumstances, an announcement will be made on the Company's website.
- The live webcast is not a venue for the General Meeting of Shareholders under the Companies Act, so it is not possible to exercise voting rights or ask questions or give opinions on this website while watching the live webcast. We would like to thank you for your understanding.
- The Company will do its best to answer questions received in advance at the General Meeting of Shareholders, but please note that it may not be possible to answer all of them due to operational reasons.
- Please note that the live webcast may be interrupted due to the environment of the telecommunication lines. Please note that the Company cannot be held responsible for any disadvantages to shareholders caused by interruptions.
- Shareholders are kindly requested to bear their own telecommunication charges for viewing the live webcast.

# Map to the Venue of the General Meeting of Shareholders

Atago Green Hills MORI Tower 19F, 2-5-1, Atago, Minato-ku, Tokyo 105-6219, Japan Conference Room, AirTrip Corp. (Meet at the reception desk on the ground floor\*)



(\*) Please come to the Company's dedicated temporary reception desk on the 1st floor.

Our staff will guide you to the venue (our conference room on the 19th floor).

Access Hibiya Line, Kamiyacho Station, No. 3, 4-minute walk Toei Mita Line, Onarimon Station, No. A5, 3-minute walk